



Ponte Vedra Inn & Club

HOTEL RESERVATION FORM

AMERICAN ASSOCIATION OF INSURANCE SERVICES
ANNUAL CONFERENCE • APRIL 20-22, 2008

DEADLINE: Reservation forms must reach Ponte Vedra Inn & Club by
March 17, 2008

MAIL THIS FORM:

RESERVATIONS DEPT.

PONTE VEDRA INN AND CLUB
200 PONTE VEDRA BOULEVARD
PONTE VEDRA BEACH, FL 32082

or

FAX THIS FORM:

(904) 285-2111

TEL: (800) 234-7842

SINGLE/DOUBLE OCCUPANCY

Deluxe Guest Room: \$249.00

Number of Adults: _____

Number of Children: _____

Please note the above rate is subject to a 6% Florida State Sales Tax, a 3% County Lodging Tax, and a \$15.00 single or \$18.00 double occupancy nightly gratuity which will cover the Doormen, Bellmen, twice daily Housekeeping and Valet Parking. This gratuity does not cover calls to the Bellmen for services of a personal nature or golf personnel.

Most rooms have two queen size beds with the exception of some non-oceanfront rooms, which have one king size bed. In the event the class requested is unavailable, a different class room may be assigned. Please be sure to give exact arrival and departure dates. A 20% gratuity will be added to all food and beverage checks which covers all beverage personnel and dining room staff. There is an additional \$3.50 per person surcharge for room service.

NOTE: A coat is required for gentlemen in the Seafoam Dining Room after 6:30 PM. The new oceanfront Seahorse Grill and The Golf Clubhouse offer casual dining.

Please **Type or Print** Clearly. Reserve accommodations for the following guests:

NAME: _____ COMPANY: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TEL #: _____ FAX #: _____ E-MAIL: _____

ARRIVAL DATE: _____ AT _____ (AM/PM)

DEPARTURE DATE: _____ AT _____ (AM/PM)

PLEASE REMIT ONE NIGHT'S ROOM REVENUE FOR EACH ROOM REQUESTED.

MAKE CHECKS PAYABLE TO PONTE VEDRA INN & CLUB TO RECEIVE A CONFIRMED RESERVATION.

ROOM DEPOSITS PLACED ON CREDIT CARDS ARE CHARGED AT TIME RESERVATION REQUEST IS RECEIVED.

***** CANCELLATIONS OR SHORTENING OF STAY 3 DAYS PRIOR TO ARRIVAL FORFEITS DEPOSIT *****

CHECK - IN TIME: AFTER 3:00 PM

CHECK OUT TIME: 12:00 NOON

METHOD OF PAYMENT: American Express MasterCard VISA Diners Club Carte Blanche

Discover Card Check Enclosed (*made payable to: Ponte Vedra Inn & Club*)

ACCOUNT NUMBER: _____ EXP DATE: _____

NAME AS IT APPEARS ON THE CARD: _____

SIGNATURE OF CARD HOLDER: _____

ALL ACCOUNTS ARE EXPECTED TO BE SETTLED AT DEPARTURE.

EUROPEAN PLAN: (NO MEALS INCLUDED) • SORRY - NO PETS