



Products and people you can rely on

American Association of Insurance Services

630.681.8347 | 800.564.AAIS | Fax 630.681.8356

701 Warrenville Road, Suite 100 | Lisle, IL 60532

www.AAISonline.com

Insurance Lines Intern

Purpose

Support product line teams in development, maintenance and enhancement of AAIS insurance programs and services.

Job Responsibilities

- Complete side by side comparisons and deconstruct policies and manual rules for insurance programs
- Update educational and training materials for product lines
- Conduct manual tests and assist in development of automated tests to assure functionality of specific applications
- Develop specifications for implementation of AAIS products on specific applications
- Conduct interviews with key companies to determine their interest in AAIS programs

Skills, Knowledge and Abilities

- Effective written and verbal communication skills
- Analytical skills
- Strong attention to detail
- Ability to develop relationships via telephone
- Ability to work independently
- Basic understanding of application testing methodologies

Learning Opportunities

- Gain in-depth understanding of insurance programs and their use by companies
- Learn quality assurance concepts including test planning and execution
- Exposure to agile project management concepts and software

Requirements

- Pursuing a career in the insurance industry
- Pursuing a career in marketing or management